INSTANT TICKET TRACKER

This form is required to be completed by veteran, fraternal, and sporting organizations.

Please Print

Organization's Name: | **EIN:** | **Month/ Year:** | **Page of Pages:**

Preparer's Name:_____ **Role within Organization:**_____

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)*	(J)	(K)^	(L)*^	(M)	(N)*	(O)	(P)
Distributor Name/Invoice #	Name of Game	Game Serial Number	Date Put in Play	Date Removed from Play	Ideal Gross Receipts	Ideal Cash Prizes	Total Value Unsold Tickets	Modified Gross Receipts (F-H)	Total Cash Prizes Paid	Total Cost of Non-Cash Prizes Paid	Gross Profit (I-J-K)	Cash in Hand	Cash Over or Short (M-L-K)	Cost of Tickets Per Deal	Sales Tax Paid
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							Miscellaneous Distributor Fees (record at end of Cost of Tickets column)						$ -	
							Subtotal	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total: Add subtotals from all pages. Please complete on the final page of the ticket tracker.								$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

* These columns are automatically calculated.

^ "Cost of Non-Cash prizes paid" is the estimated retail value

Rev. 7/26

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Column A	List both the distributor name and the invoice number associated with the game
Column B	List the name of the game in play
Column C	List the serial number for the game in play
Column D	The date that the game was put into play
Column E	The date that the game was removed from play
Column F	The ideal gross receipts listed on the invoice or flare card
Column G	The ideal cash prize paid listed on the invoice or flare card
Column H	The amount of tickets not sold
Column I	The ideal gross receipts (F) minus the total value of unsold tickets (H)
Column J	The actual cash prizes paid
Column K	The cash value for non-cash prizes paid
Column L	The modified gross receipts (I) minus cash prizes paid (J) and non-cash prizes (K)
Column M	The amount of cash at the close of the game
Column N	The amount of cash at the close of the game (M) minus the gross profit (L) and non-cash prizes paid (K)
Column O	The amount paid to the distributor for the deal
Column P	Total cost of tickets per deal (O) from the final page of the ticket tracker multiplied by the organization's county sales tax (only if sales tax was paid).
	(Ex. If the total cost of tickets from all deals (O) is $290 (not including Miscellaneous Distributor Fees) and the organization's county sales tax is 7.5% the total reported in (P) would be $290 x .075 = $21.75)

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